ACM/SIGCHI Author Kit for Development Consortium Presenters

Congratulations on having your submission accepted! This kit has been put together to give you guidelines for what to do next. Please read through this section now, so you will be familiar with the timetable and work required. You must follow the enclosed instructions and timetable in order to have your accepted submission included in the ACM/SIGCHI publications, and to have a good presentation at the conference. This is your *final* camera-ready document that will be published in the Conference Extended Abstract. **Changes will not be accepted after the deadline date.**

Contents of the Author Kit:

- *How to Produce a Camera Ready Document* -- Directions for producing and sending in **three (3)** camera-ready copies of your two (2) page submission to be included in the Conference Extended Abstracts **Due by 8 December 2000.**

- *ACM Permission and Release Form*. Must be filled out and returned to the Conference Office. **Due by 8 December 2000.**

- *Technology Support Summary* – Technology provided for Development Consortium Presenters.

By 8 December 2000
A package including the following must be sent to the Conference Office:

- **Three (3) copies** of the camera-ready document to be included in the CHI 2001 Extended Abstract.

- Complete *ACM Permission and Release Form*

For your information:

- ACM will build an electronic version of your document based on your camera-ready document as part of the ACM Digital Libraries.

If you have questions about:

- Preparing your camera-ready document ask the Co-Chairs chi2001-dev@acm.org for your submission category
- Preparing to present at the conference ask the Co-Chairs chi2001-dev@acm.org for your submission category
- Your style files - retrieve from www.acm.org/sigchi/chipubform/

CHI 2001 Conference Office Address:
703 Giddings Avenue
Suite U-3
Annapolis, Maryland 21401 USA
+1 410 263 5382

Checklist:

- Prepare your presentation and practice presenting.
- The CHI Conference Office will register you for the conference and make your housing arrangements.
- Your Area Chair will provide further information regarding travel reimbursement.

Have a great presentation and enjoy the conference!